

CONFIDENTIAL

13 February 1957

THRU : Chief, Management Staff
 : Chief, Administrative Staff, ORR
 Chief, Photo Intelligence Division, ORR

Office Business Machines - IBM Electric Typewriter

1. In accordance with [] it is requested that one (1) IBM Electric Typewriter, standard carriage with carbon ribbon attachment, be furnished the Photo Intelligence Division.

25X1

2. This typewriter will be restricted to an experienced operator in the Security Office of this Division who will use this machine constantly for cutting ditto mats and multiliths for reproduction and for the preparation of correspondence in multiple copies which entails a tremendous amount of typing where speed and accuracy are important.

3. The Photo Intelligence Division has two Underwood electric typewriters which are in constant use by the Office of the Chief and the Administrative Staff. One IBM machine is used by the Task Group located in Room 206, Central Building.

4. For further information please contact []

25X1

25X1

A. C. LUNDAHL

Distribution:

Orig & 1 - addressee
 1 - St/A/RR
 1 - OCh/D/GP
 2 - D/GP/AS

D/GP/RR: []

When IBM is received

25X1

*it will go to Betty +
 Betty's will go to Lydia*

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